

CHECKLIST FOR AUTHORS

Please be sure to have the following ready before online submission.
When completed go to www.reproductivemedicine.com/submit
to submit your manuscript.

COVER LETTER

- Provide a statement verifying that (1) the manuscript is original, (2) all the authors were active participants, (3) you wish to submit the manuscript for publication in *The Journal of Reproductive Medicine*[®], (4) the manuscript is not currently under consideration for publication in another journal, and (5) the authors agree to pay the charge of \$90.00 per typeset page if the manuscript is accepted for publication.
- Provide complete financial disclosure information.
- Provide 3 suggested reviewers and their academic addresses.

GENERAL

- Limit the length of the text to approximately 3,000 words for clinical perspectives and original articles and to 1,000 words for case reports and brief clinical communications.
- Number the pages consecutively, starting with the title page, and continuing in the following order: synopsis, abstract and keywords, body of text, references, figure legends and tables.
- Follow the instructions for choosing keywords so that your article can be appropriately indexed in PubMed. Provide at least 5 keywords from Mesh Browser: <http://www.nlm.nih.gov/mesh/authors.html>.
- Provide signed permission forms from the copyright holder and original author for all previously published tables or figures.
- Cite all references, figures (in arabic numerals) and tables (in roman numerals) in the text.
- Use generic names of drugs when possible. For any trade name cited, capitalize the first letter, and include the manufacturer's name and location (city, state/province, country).
- Express weights and measures in metric values.
- A charge of \$90.00 per typeset page will be applied for published papers.

TITLE PAGE

- Provide the authors' highest degrees and the corresponding author's name and mailing address, telephone and fax numbers, and e-mail address.
- Limit the number of authors to 6 for original articles, 4 for case reports and brief clinical communications, and 3 for clinical perspectives.
- Acknowledge any presentation at a national or international medical society and any substantive financial support.

SYNOPSIS PAGE

- Provide a summary statement of 25 words or less.

ABSTRACT PAGE

- Submit a structured abstract limited to 200 words. For original articles: Objective, Study Design, Results and

Conclusion. For case reports: Background, Case and Conclusion. For clinical perspectives: Objective, Data Sources, Methods of Study, Results and Conclusion.

- Address the study's power to detect a difference if the research identified important variables that lacked a statistically significant difference.

MATERIALS AND METHODS

- State that the original research was approved by the local institutional review board.
- Explain the method of any randomization, blinding and selection of specific statistical tests.
- Explain dropouts/exclusions and confounding variables.

REFERENCES

- Cite journal articles as follows: Authors: Article title. Abbreviated journal name. Year;volume: inclusive pages. Use *Index Medicus* abbreviations of journal names.
- Cite books as follows: Authors: Name of chapter. *In* Name of book. Editors' names. Place, Publisher, year, inclusive page numbers.
- Identify references in the text with superscript numerals—e.g., Dorin et al.⁵
- Number all references consecutively as they appear in the text.
- Avoid listing unpublished data or manuscripts, personal communications, web sites and non-peer-reviewed publications.

FIGURES

- For all manuscripts accepted, authors will be charged for color pages published in the print version of the journal. When the illustration appears in black and white in the printed version, the authors will not be charged a fee. In the online version of the journal all figures submitted in color will appear in color at no charge to the author. We recommend using symbols, instead of color, for charts and graphs.
- Ensure that each photograph or section (i.e., A, B, etc.) is at least 990 pixels wide.
- Scan images at the highest dpi possible. Do not modify a low-resolution image by increasing the dpi. Send files at no less than 300 dpi in one of the following formats: TIFF, GIF, JPEG, PHOTOSHOP or EPS. Send color files in CMYK mode for 4-color separation.
- All illustrations *must* include the original magnification and the stain employed, and clearly identify critical areas of radiographs, photomicrographs, etc.

TABLES

- Number and title tables.
- Provide sufficient information for the table to stand alone.
- Avoid tables in which the data could be included in the text in several sentences.

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